

Excelsior College and RTG & Associates
Services provided under the Memorandum of Understanding (MOU)
Air Force, Army, Marine Corps, and Naval JROTC Programs

Parties/Purpose and Intent

This MOU defines the partnership between Excelsior College and RTG & Associates to address the educational and career objectives of JROTC Instructors through degree programs, college coursework, and college-level examinations. Service Department policies (currently only the U.S. Army) require JROTC Instructors to obtain at least an associate degree from a regionally accredited institution by 2009. All instructors are further encouraged to pursue a bachelor's degree and state licensure/certification. Senior Instructors are required to have a bachelor's degree and are encouraged to pursue state licensure/certification.

This MOU intends to service the Air Force, Army, Marine Corps, and Naval JROTC Programs. This MOU is between Excelsior College, 7 Columbia Circle, Albany, NY 12203 and RTG & Associates, Robert T. Greene, President, 7615 E. Windwood Way, Parker, CO 80134-6384.

The execution date of this agreement is December 1, 2005. This MOU expires on December 1, 2006, unless extended or terminated by the parties.

Services Provided by RTG & Associates, (representing JROTC)

RTG & Associates or the individual student will assemble all college transcripts (including the University of Colorado, Colorado Springs UCCS transcript documenting JROTC Seminar college credits) and AARTS/SMART/CCAF transcript to be forwarded to Excelsior College Military Education Office for preliminary unofficial review. Based on the results of the unofficial review, students select a degree program and enrollment option. Students then complete the prescribed course sequence offered to JROTC instructors through the University of Colorado at Colorado Springs and/or Excelsior College distance learning courses, Excelsior College Examinations, or approved courses through other institutions or testing agencies.

Services Provided by Excelsior College

Prospective Student Services: Excelsior College's Military Education Office will conduct an unofficial review of student's college transcripts, UCCS transcript, and AARTS transcript toward Excelsior College undergraduate degree programs. Results will be emailed to the student and to RTG & Associates. Suggested Excelsior College courses will be included in the unofficial review.

A dedicated page for JROTC Instructors will be created on the Excelsior College website that will provide information and a summary of services available through this MOU.

Undergraduate Degree Enrollment Options and Fees

There are three degree enrollment options available for JROTC Instructors. They are as follows:

Tuition Plus Enrollment Option: This Option is open to JROTC Instructors who are retired from active duty and who identify themselves as JROTC Instructors at the time of enrollment. Students are required to take a minimum number of Excelsior College courses (defined below) to qualify for this option.

Tuition Plus Enrollment Option

	Excelsior College Course Requirement	Enrollment Fee	Graduation Fee
AAS/AOS Programs	Minimum 6 credits per enrollment year	\$145	\$235
All Other Associate Programs except Nursing	Minimum 6 credits per enrollment year	\$245	\$465
Baccalaureate Programs except Nursing	Minimum 6 credits per enrollment year	\$295	\$495

Note: There are no Student Service Annual Fees or full enrollment fee required for the Tuition Plus Enrollment Option as long as students make satisfactory academic progress (defined as 6 semester credits of Excelsior College courses per enrollment year).

Military Partnership Option 1 for Active Duty Service Members: This Option is open to JROTC Instructors serving on Active Duty who have not yet retired from active federal service including Active Duty, National Guard, and Reserve Component Personnel. Students are required to take a minimum number of Excelsior College courses to qualify for this option.

Military Partnership Option 1 for Active Duty Service Members

	Excelsior College Course Requirement	Enrollment Fee	Graduation Fee	Student Service Annual Fee
AAS/AOS Programs	Minimum 6 credits	\$85	\$85	\$40 (see note below)
All Other Associate Programs	Minimum 9 credits	\$125	\$125	\$60 (see note below)
Baccalaureate Programs	Minimum 12 credits	\$175	\$175	\$80 (see note below)

Note: There are no Student Service Annual Fees for Option #1 as long as students make satisfactory academic progress (defined as 6 semester credits of Excelsior College courses per enrollment year). Once a student has met their full obligation of 6, 9, or 12 semester credits, there will be no further annual fees.

Military Standard Enrollment Option 2: This Option is open to JROTC Instructors, Active Duty Service Members, Veterans, Military Family Members, and DOD Civilians. Students are not required to take a minimum number of Excelsior College courses under this option.

Military Standard Enrollment Option 2:

	Enrollment Fee	Graduation Fee	Student Service Annual Fee
AAS/AOS Programs	\$495	\$235	\$395 (assessed after two year enrollment period)
Other Associate Programs	\$625	\$465 (Associate Nursing \$490)	\$450
Baccalaureate Programs	\$845	\$495	\$515

Undergraduate Course Tuition

Delivery Mode	Course Tuition	Distance Learning/Technology Fee	Course Material Fee
New CD-ROM Courses (Marked NEW on Excelsior College Portal)	\$250 per semester credit	None	None
Web-CT Courses (Online Delivery)	\$250 per semester credit	None	None
CD-ROM Courses	\$250 per semester credit	\$45	\$20
Web Courses	\$250 per semester credit	\$45	\$20

Note: Active duty personnel, National Guard, and Reservists course tuition rate is \$205 per semester credit. Non-matriculated Students - \$10 Course Registration fee

Graduate Course Tuition and Fee Schedule

	Excelsior College Graduate Course Tuition	Enrollment Fee	Graduation Fee	Graduate Student Service Annual Fee
Master of Arts in Liberal Studies	\$345 per semester credit	\$100	\$130	\$215
Master of Science Nursing	\$365 per semester credit	\$100	\$130	\$215
Master of Business Administration	\$400 per semester credit	\$1,200	\$350	\$600

Note: All fees noted here are in effect for July 1, 2005 – June 30, 2006 and may increase thereafter.

Official Documentation Required Upon Enrollment

Official college transcripts and military documentation (AARTS/SMART/CCAF and DD 214) must be submitted at the time of enrollment into the degree program. Once students are enrolled, they will be assigned to a team of Academic Advisors who will officially evaluate their college-level learning on a status report. Enrolled students may request course approval and view their status report online, access the Virtual Library, and participate in many services offered through the Excelsior College website.

Excelsior College Examinations

JROTC Instructors have the option of taking Excelsior College Examinations through Prometric Centers. Content guides are available at the College's website for download. Excelsior College offers lower and upper level examinations in business, liberal arts, and nursing.

Contact Information

Students interested in the undergraduate degree programs may contact the Military Education Office for assistance via email selfrev@excelsior.edu or by calling 1-888-647-2388 (press 135 at the greeting). Students must identify themselves as JROTC.

Students interested in the graduate degree program may contact the Master of Arts in Liberal Studies Office for assistance via email mlsadmin@excelsior.edu or by calling 1-888-647-2388 (press 13232 at the greeting).

Attachments

Excelsior College has developed degree maps for the Associate in Science degree in Liberal Arts with an Area of Focus in Educational Leadership, Bachelor of Science degree in Liberal Studies with an Area of Focus on Educational Leadership, and the Master of Arts degree in Liberal Studies with an Area of Focus in Educational Leadership. These degree maps are provided as an attachment.

Scope of Agreement

A. Amendment of Agreement

This agreement may be amended only by mutual consent of both parties. It is recognized that the parties may be required to change the agreement because of changes in services, fees, and programs. All proposed amendments shall be communicated in writing to the other party.

B. Termination of Agreement

Either party may terminate this agreement by giving written notice to the other party. Such notice of intention to terminate shall be given in writing to the other party no less than 180 days prior to termination date, unless both parties mutually agree on a lesser period in writing.

MOU Agreement Signatures

Excelsior College

RTG & Associates

Title: President

Title: President

Date: _____

Date: _____