

# Empire State College – Center for Distance Learning

## Unofficial Transcript Evaluation

Fax for: **Amanda Mickel**, Coordinator of JROTC Programs

Telephone Number: **1-800-847-3000 ext 2492**

Fax Number: **1-518-587-2660 (or by scanned email)**  
(preferred method)

E-mail: **Amanda.Mickel@esc.edu**

Internet URL: <http://www.esc.edu/esconline/online2.nsf/html/>

*Please list all transcripts to be received:*  
(applicant please circle appropriate service)  
**AARTS/SMART/CCAF/CGIT** Transcript,  
plus:

Have **official** copies of transcripts sent to:

**Empire State College – Center for Distance Learning**

**Attn: Amanda Mickel**

**111 West Avenue**

**Saratoga Springs, NY 12866**

From:

Your Full Name: \_\_\_\_\_

The last four numbers of your Social Security Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Military Service \_\_\_\_\_

Phone Number: (work) \_\_\_\_\_ (home) \_\_\_\_\_

Degree Preference:  Bachelor of Arts/Science, (Best Fit Based on Transcript Review)  
(Please maximize my JROTC Applied Professional Credits between 32 – 42 credits where possible.)

**I would like my area of concentration to be in (circle the appropriate topic):** Educational Studies, Historical Studies, Business Studies, Science Studies, Math Studies, English Studies, or Interdisciplinary.

**Note for all JROTC instructors:** Transcript evaluation is understood to be “unofficial”, and courses from other institutions are not guaranteed until official transcripts are received from originating college, and “official degree enrollment application” is submitted.

I, the undersigned, hereby authorize Empire State College – Center for Distance Learning to release the unofficial evaluation of my transcripts and possible degree plan to **RTG & Associates, Inc.; 7615 E. Windwood Way, Parker, CO 80134-6384, or their designated representative cited below.**

This information is released subject to the confidentiality provisions of appropriate state and federal laws and regulations, which prohibit any further disclosure of this information without the specific written consent of the person to whom it pertains, or as otherwise permitted by such regulations.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Amanda:**

Please cc: [harold.tucker@rtg-associates.org](mailto:harold.tucker@rtg-associates.org) (Army) my results

Please cc: [kennth.denman@gmail.com](mailto:kennth.denman@gmail.com) (Air Force/Navy/Marines/Coast Guard) my results

Please bcc: [bob.greene@prodigy.net](mailto:bob.greene@prodigy.net) (All Services and Civilians) my results.